

Attention Hilltop Preschool Parents,

After much discussion and deliberation, we have decided that the front gate will remain locked at all times. For this reason, we will be giving out the gate code. We ask that you DO NOT GIVE THE CODE TO ANYONE other than yourself and your partner. If someone other than yourself or your partner is picking up your child, please have them call the front office and we will send someone to unlock the gate. We certainly do not want our gate code to be widely available. If we find that the code has been given to someone not authorized, we will be required to immediately change the code and revoke this privilege. Entrance in only to take place during regular business hours. Reminders, we are open Monday through Friday (unless otherwise noted) 7:30am - 5:00pm. Please do not enter the gate before the approved 7:30am drop off time. Please make sure the gate is shut completely upon entering and/or exiting and please do not allow others to enter with you unless you are certain they are a parent of a current Hilltop Preschool student. Please sign and return the bottom portion of this flyer stating you understand all items mentioned above. The code will be given out only after this form is returned.

Thank You,

Hilltop Preschool Administration

Parent(s) Names: _____ & _____

Parent(s) Signatures: _____ & _____

Date: _____

